

## CSGS Executive Committee Meeting October 16, 2024 at 12pm CST / 1pm EST

**Officers Present:** Jon Hakkila (President, University of Alabama Huntsville), Mary Farmer-Kaiser (Past President, University of Louisiana at Lafayette), Troy Terry (President-elect, University of North Georgia), Peter Harries (Treasurer), Julie Goodliffe (Secretary, University of North Carolina Charlotte)

**Executive Committee Members Present:** Irene Pittman Aiken (University of North Carolina Pembroke), Ruth Bahr (University of South Florida), André Denham (University of Alabama), Clay Gloster (North Carolina A&T University), Morris Grubbs (University of Kentucky), Desi Hacker (Norfolk State University), Alan Itkin (Southern Methodist University), Annette Kluck (University of Mississippi), John Lopes (Clemson University), Sharon James McGee (East Tennessee State University), Aimée Surprenant (Virginia Tech University)

Call to order 1:03 pm

Minutes approved as is.

### 2025 Dallas

#### ***Committees***

The committees have been filled, including replacing John Lopes on the Audit committee. Julie needs to update Ethan Carver's title on the website. One more person will be added to Andre's committee. Program committee? Who is on that committee? Desi, Irene, and Sharon will help. Julie will share csv file with submissions with committee.

#### ***Breakout sessions***

We've received 20 proposals. One or two say they would do posters if they're not selected. Are we doing posters? We think we said that we aren't doing the posters. We may need to ask attendees about their preferences to put sessions in rooms that are the right size.

#### ***Logistics***

When to open registration? Now. We can post the plenary speakers. Julie to do this now – open registration and send the email based on Mary's email last year.

Rooms are laid out for sessions and the 3MT.

Busses. No new estimate.

#### ***3MT***

3MT finals will choose the top 2 and a people's choice. Heats choose: just the top 3, no people's choice. Jill attended and had questions for the group, including questions about Hurricane Helene delays for 3MT in Western NC. We discussed the room setup and how to organize the heats, and recruiting judges. We will use paper ballots for the People's Choice award. There is an idea to have next year's 3MT chair work

with Jill this year so they can learn how it's done. For the sake of noise, we should have all applause held until the end. Or, teach people how to clap using American Sign Language.

### ***Schedule and Guidebook***

Troy to send draft schedule to Aimee and Ruth so they can update plenary speakers.

Guidebook – Julie can copy last year's Guidebook into a new Guidebook. Do we renew again next year? Who is helping? Mary and John Lopes will help.

### **2026 Baton Rouge**

When? The week after Mardi Gras? February 18-21.

We discussed the three hotels, and the benefits of Crowne Plaza, including the great meeting space, excellent staff, and newly renovated rooms. We discussed the venues, and the ones that we will visit when the Exec Comm goes to Baton Rouge. Visit Baton Rouge was an amazing host.

Mary will start to coordinate contacts with Louisiana universities.

Adjourn 2:03pm EST.